



## Return Document Instructions

All Staff Volunteers who will be serving as Head Cooks or as designated Kitchen Managers (those responsible for food preparation and the kitchen environment) are required to provide their ServSafe Food Manager Certification to Camp Manatawny prior to being accepted to work as a Head Cook or Kitchen Manager volunteer for a Camp summer session or other Camp event.

### How Do I Provide These Documents to Camp?

- Option 1** Fax the documents to (610) 340-0668
- Option 2** Scan the documents as a PDF file and email as an attachment to: [certifications@manatawny.org](mailto:certifications@manatawny.org)
- Option 3** Mail the forms to: 33 Camp Rd. Douglassville, PA 19518
- Option 4** *(Preferred and most secure)* Scan the documents and save as a PDF file to upload directly into your account. Next, log into your account and access the Document Center under Additional Options. Select the "Upload Button" (up arrow), find your file and select Upload Document.

If you have questions, please contact Camp Manatawny at (610) 707-3822